



TEXAS SOUTHWEST COLLEGE DISTRICT

THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHWEST COLLEGE

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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

May 31, 2007

The Board of Trustees of the Texas Southmost College District convened in open session on May 31, 2007, at 5:30 p.m. in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chair, Ms. Rosemary Breedlove, Vice Chair, Mr. Eduardo A. Campirano, Secretary, Ms. Dolly Zimmerman, Mr. David Oliveira, Dr. Roberto Robles and Mr. Roman "Dino" Esparza. Also present was Dr. Juliet V. Garcia, President of The University of Texas at Brownsville and Texas Southmost College.

Call to Order

1 Announcements

- President Garcia introduced Dr. Carl Stockton, Dean of the School of Education, to make an announcement regarding the Reading Marathon. Dr. Stockton announced that the Guinness Book of World Records has presented UTB/TSC with an official certificate naming our institution as record holders for the longest reading marathon. Dr. Stockton introduced the four people who participated in the marathon: Dr. Javier Ayala, Dr. Carmen Garcia-Caceres, Barbara Monroy and Ms. Catalina Espinoza. Each thanked the Board and the President for their support during the attempt to break the world record.
- Chairman Gonzalez announced that Trustee Roman "Dino" Esparza has submitted his resignation from the TSC Board of Trustees due to personal and business reasons. The Board thanked Mr. Esparza for his efforts and wished him well in all his endeavors.

2 Executive Session

as provided by Government Code,
Chapter 551.072

Real Estate

Contract and Resolution for Purchase
of Fort Brown Villas II, Unit 2B,
Brownsville, Texas

The Board convened in Executive Session at 7:45 p.m.

The Board reconvened in Regular Session at 8:01 p.m.

3 Consideration and possible action on matters discussed in Executive Session

**Consideration and Possible Action on
Contract and Resolution for Purchase of
Fort Brown Villas II, Unit 2B, Brownsville, Texas**

A motion was made by Dr. Robles to approve the Contract and Resolution for the Purchase of Fort Brown Villas II, Unit 2B, Brownsville, Texas, as presented. The motion was seconded by Ms. Zimmerman and carried unanimously. Exhibit "A"

4 Approval of Minutes of Previous Meeting

**Consideration and possible action on
Minutes of Regular Meeting April 26, 2007**

A motion was made by Mr. Campirano to approve the Minutes of the Regular Meeting of April 26, 2007, as presented. The motion was seconded by Ms. Breedlove and carried unanimously.

5 Speakers to Agenda Items and Public Discussion

There were no speakers.

6 Board Briefing

Youth on Campus

Dr. Janna Arney, Associate Vice President for Academic Affairs, introduced Mr. Carlo Tamayo, Coordinator of New Student Relations, and Mr. John Feist, Assistant Vice President for Student Affairs, to make a presentation regarding outreach activities at

UTB/TSC that promote education among the community's youth. Mr. Tamayo and Mr. Feist discussed the activities and events offered for Kinder to 12th grade students, including: Kid's College, Jason Project, Talent Search and Upward Bound. The Board commended the UTB/TSC faculty and staff for developing these programs and activities.

7 Audit

Consideration and possible action on Proposal for Annual Financial Audit

Ms. Melba Sanchez, Assistant Vice President for Finance, reported that Patillo, Brown & Hill, LLP and Long Chilton, LLP responded to the District's request for proposals for auditing services. She stated that staff recommends selecting Long Chilton, the District's current auditing firm, as they have conducted a thorough and comprehensive audit in the past. In addition, with assistance from their staff the District is in the process of compiling a Comprehensive Annual Financial Report for future year-end reporting and audits. Ms. Sanchez stated that staff feels it is important that this momentum continue in order to realize potential benefits as the District proceeds to issue bonds.

A motion was made by Ms. Zimmerman to select Long Chilton to conduct the District's audit for Fiscal Year 2006-2007 for \$30,235 with an option to renew the contract for two additional years. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "B"

8 Institutional Effectiveness Partnership Committee Report

Ms. Breedlove reported that the Institutional Effectiveness Partnership Committee met on March 8, 2007 and discussed the following items:

- Enrollment projections at UTB/TSC suggests that by 2010 the Texas Hispanic participation rate at UTB/TSC will exceed that of the State of Texas, closing the participation gap that existed in Cameron and Willacy counties in 2000.
- The application for UTB/TSC's first Doctoral program was submitted and approved by the Southern Association of Colleges and Schools (SACS). The proposal will be presented to the Texas Higher Coordinating Board for approval at their July 19, 2007 meeting.
- In preparation for the SACS visit in 2008, UTB/TSC will conduct a self-study, which will examine various aspects of the campus including administration, faculty, governance, course work, and financial status.
- UTB/TSC has the honor of being the first campus in the world to implement the Blackboard Outcomes System, which allows faculty to organize information such as syllabi, class assignments, and delivery of instruction.

Consideration and possible action on Institutional Effectiveness Goals

Ms. Breedlove also reported that the SACS reaccreditation process calls for the demonstration of institutional effectiveness and the implementation of governing planning documents. UTB/TSC's governing planning documents include Closing the Gaps, the University Mission Statement, the Strategic Plan, the Future's Commission Report, and the Master Plan.

She stated that based on elements of the planning documents, different constituencies at UTB/TSC recommended that the following five institutional goals be adopted as the goals for institutional effectiveness:

- 1) To provide accessible, affordable post-secondary education by eliminating inter-institutional barriers
- 2) To promote excellence in teaching and learning
- 3) To enhance student success
- 4) To advance academic and economic development for this region
- 5) To expand knowledge through research

Ms. Breedlove stated that these goals reflect the mission, vision, and philosophy of the UTB/TSC partnership and will also provide the foundation for the new UTB/TSC Strategic Plan.

A motion was made by Ms. Breedlove to approve the Institutional Effectiveness Goals as presented. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "C"

9 Bond Projects

Consideration and possible action on Proposal for Brick Material

Dr. David Pearson, Vice President for Partnership Affairs, provided an update on the Bond Projects. He reported that several of the projects are currently in the document development phase. He stated that several meetings have been held with the user groups to discuss construction documents as well as project budgets.

Dr. Pearson reported that as part of the Board's directive to look for cost control measures, staff requested bids for brick material for all of the bond projects. He stated that proposals were submitted by Brick Selection, Ltd./Boral Brick Co., Robinson Brick/Elgin-Butler Brick Co. and Valley Block & Brick/Acme Brick. The evaluation committee recommended Brick Selections Ltd./Boral Brick Co. as the best value respondent. Their proposal allows for a savings of \$721,452 for the projects currently under construction or in the planning stage.

A motion was made by Ms. Breedlove to accept the proposal from Brick Selections Ltd./Boral Brick Co. as presented and authorize the Assistant Vice President for Planning and Construction to negotiate the contract for brick. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "D"

10 Student Affairs Partnership Committee Report

Dr. Robles reported that the Student Affairs Partnership Committee met on May 9, 2007. The committee was updated on the following areas:

- 112 students participated in the University Scorpion Scholars Program during the Fall 2006. All of the students were enrolled at UTB/TSC in the Spring 2007 semester. 85 percent of the students remain eligible for the program.
- 70 students participated in the Student Employment Initiative during the Fall 2005 semester and 75 students during the Fall 2006 semester. Students in this program are exceeding expectations both in hours attempted and hours earned.
- During the Spring 2007 semester, 357 student received disability support services. Three new professional sign language interpreters joined the staff. The addition of new staff expands the services for deaf students and eliminates the dependency on outside agencies.
- As a result of an internal audit, staffing changes have occurred in the Student Health Services Department and protocols are being drafted to ensure compliance.
- The Athletic Fee was approved by Texas Legislature.
- *The Collegian* staff received 17 awards during the Texas Intercollegiate Press Association competition held in March.

11 Construction Report

Dr. Pearson reported the following:

- Renovations continue at the Lightner Center to complete new space for Academic Advising. In addition, the fountain located outside the Lightner Center was demolished to make space for a courtyard.
- The former Print Shop space at the Rusteberg building is under renovation to house the new Art Gallery. The space is being renovated by the Physical Plant Department.
- Renovations continue at the Neutra House and the Commandant's Quarters under the direction of Larry Lof.

12 President's Report

President García reported the following:

- Former UTB/TSC student, Marcia Mares Moreira, graduated on Saturday, June 2 from the University of Texas Medical Branch School of Medicine in Galveston.
- Dr. García introduced Dr. Tony Zavaleta, Vice President for External Affairs, and Ms. Rosemary Martinez, Vice President for Business Affairs, to provide an update on the 80th Legislative Session.


13 Proposed Meeting Dates

Thursday, June 21, 2007 – Port Isabel
July – No meeting
Thursday, August 30, 2007
Thursday, September 27, 2007

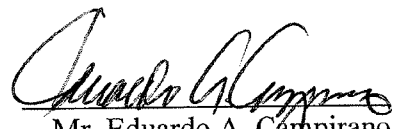
Mr. Gonzalez reviewed the dates with the Board and announced that the June Board meeting will be held at the Laguna Madre Learning Center in Port Isabel.

Adjournment

The meeting was adjourned by Chairman Gonzalez at 8:30 p.m.



Mr. Chester Gonzalez
 Chairman, Board of Trustees



Mr. Eduardo A. Campirano
 Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on May 31, 2007 is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Mary G. Hernandez, Operations & Services Manager. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.