



# TEXAS SOUTHMOST COLLEGE DISTRICT

80 Fort Brown • Brownsville, Texas 78520 • (956) 882-3879 • Fax: (956) 882-8811 • www.tsc.edu

## Board of Trustees

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*Reynaldo García, DDS*

*René Torres*

*Ramon Champion Hinojosa*

## TSC President

*Lily F. Tercero, Ph.D.*

## Texas Southmost College District

### Minutes of the Regular Meeting of the Board of Trustees

September 20, 2012

The Board of Trustees of the Texas Southmost College District convened in open session on September 20, 2012, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Adela G. Garza, Vice Chair; Trey Mendez, Secretary; René Torres; Dr. Robert Lozano; Ramon Hinojosa and Dr. Reynaldo García. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

#### **1. Call to Order**

The meeting was called to order by Chairman Rendon at 5:39 p.m.

#### **2. Announcements**

There were no announcements.

#### **3. Resolution Honoring Dr. Albert A. Besteiro, Sr.**

##### **Consideration and Approval of Resolution Honoring Dr. Albert A. Besteiro, Sr.**

Chairman Rendon recognized the late Dr. Albert A. Besteiro, Sr. who served as a former President for Texas Southmost College from 1977 to 1985. He thanked the late Dr. Besteiro for his work and dedication to TSC by formally acknowledging and reading the resolution, which is incorporated into the minutes of this meeting. Mrs. Olivia Besteiro was present to accept the resolution in his honor.

**A motion was made by Mr. Hinojosa to approve the Resolution Honoring the late Dr. Albert A. Besteiro, Sr. as presented. The motion was seconded by Dr. García and carried unanimously. *Exhibit "A"***

#### **4. Speakers to Agenda Items and Public Discussion**

There were no speakers.

#### **5. Mission Statement**

Chairman Rendon read the existing mission for Texas Southmost College District as follows:

*"Transforming our communities through innovative learning opportunities"*

#### **6. Approval of Minutes of Previous Meetings**

**Consideration and Approval of Minutes  
of the Regular Meeting on August 16, 2012  
and the Special Meeting of August 28, 2012**

**A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting on August 16, 2012 and August 28, 2012 as presented. The motion was seconded by Mr. Torres and carried unanimously. Dr. Lozano abstained from the vote.**

#### **7. Report on Information Technology Outsourcing Services**

Chairman Rendon called on Dr. Lily F. Tercero, President, to present the item. Dr. Tercero introduced Mr. Richard Middaugh and Mr. Mike Glubke from Dynamic Campus Solutions, Inc. to give the report on the work that has been in progress over the last several months.

Mr. Middaugh reminded the board of the technology goals that have been defined for Texas Southmost College. He reviewed the Phase I achievements and introduced the Phase II outcomes and plans for information technology. *Exhibit "B"*

## **8. Amendment to Contract for Information and Technology Consulting and Outsourcing Services**

### **Consideration and Approval of Amendment to Contract for Information and Technology Consulting and Outsourcing Services**

Chairman Rendon called on Mr. Chet Lewis, Vice President of Finance and Administration to present the item. Mr. Lewis reported that in March 2012, TSC requested proposals from qualified firms to provide Information Technology (IT) Consulting and Outsourcing Services to meet the IT needs of the College.

After careful review and evaluation of the proposals received, the staff recommended the selection of Dynamic Campus to implement the College's IT solutions. The Board approved the negotiation of a contract with Dynamic Campus to provide these services. The amount negotiated for Phase I was \$800,000.

Staff has worked with Dynamic Campus to develop an amendment to the contract to proceed with the remaining phase of the proposed services. The amendment will be for the remaining implementation and outsourcing of the Enterprise Resource Planning (ERP) software, business intelligence solutions, database administration, system administration, network management, Voice Over IP (VOIP) services, user support services, web services & academic support services.

The contract for the remaining portion of the proposal would be \$2,042,856 for FY 2013 (Jan 1 – Aug 31, 2013), \$3,568,944 for FY 2014 and \$3,824,616 for FY 2015. The contract includes an option to extend for an additional 3-year term.

Staff has negotiated a termination clause based on the availability of appropriations and available funds, and a six-month notification period regiment prior to the end of a TSC fiscal year.

A motion was made by Mr. Torres to approve Amendment to the existing contract with Dynamic Campus in the amount of \$2,042,856 for FY 2013 (Jan 1 – Aug 31, 2013), \$3,568,944 for FY 2014 and \$3,824,616 for FY 2015 to provide all Information Technology Consulting and Outsourcing Services and to authorize the President to execute the contract as presented. The motion was seconded by Dr. Lozano and carried unanimously. *Exhibit "C"*

## **9. Provider of Textbooks and Instructional Materials Including Digital Solutions**

### **Consideration and Approval of Proposal for Provider of Textbooks and Instructional Materials including Digital Solutions**

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero stated that the proposal being presented is from Pearson Learning Solutions. Pearson Learning Solutions is offering learning comprehensive solutions to TSC in a way that has never been offered before. This concept will help students improve their success rate, services, and resources. Dr. Tercero called on Mr. Lewis to make the introduction.

Mr. Lewis stated that as part of the College's strategic planning process, TSC seeks to be a leader in innovative solutions by engaging in the use of current technologies, including digital solutions, e-books, and other electronic solutions. The College is focusing on cost effective solutions that meet the educational needs of students, faculty and staff by providing online learning-based opportunities. With the College's goal to becoming functionally independent by Fall 2013, TSC will need to have all solutions and instructional materials developed and available for students and faculty to support this timeline.

Mr. Lewis reported that TSC requested proposals from qualified companies to provide textbooks and instructional materials for the programs and courses of the College. The Request for Proposals (RFP) called for a list of general requirements and qualifications including proposed services to TSC, project team and management expertise, and project execution.

One RFP was received from Pearson Learning Solutions. The RFP includes access to the vendor's library and learning management system, course design services for up to ten (10) courses, CourseConnect on-ground version for face to face campus courses, instruction education online modules, project management support services, faculty and staff training and a marketing program among other alternative services. The RFP contract term is three (3) years. Mr. Lewis introduced Sylvia Herrera-Alaniz, Executive Director of Pearson Learning Solutions to make a presentation.

Ms. Herrera-Alaniz presented all the offerings of Pearson Learning Solutions to the Trustees. Pearson Learning Solutions' proposed services include an initial vendor investment of \$800,000. She stated that every student will be assessed a course materials fee, of \$95.00 for face to face courses, and \$100 for hybrid courses at the time of registration.

Ms. Herrera- Alaniz stressed that Pearson Learning Solutions is ADA compliant. Pearson Learning Solutions has a proven track record of collaborative partnerships, and lasting business relationships. They are willing to make bold partnerships and invest in the success of the clients and customers. Pearson Learning Solutions has over thirty-five years of curriculum development expertise, and places a high priority on technology that improves the education experience.

A motion was made by Mr. Torres to select Pearson Learning Solutions to provide the Textbooks and Instructional materials including Digital Solutions and authorize the President to negotiate and execute the contract based on the required materials, courses, services and all other instructional needs according to the fee schedule submitted as presented. The motion was seconded by Dr. Lozano and carried unanimously. *Exhibit "D"*

#### 10. Update on Transition Process

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero reported that TSC continues to work through the transition process. In September, meetings with representatives from the UT System Transition Team were held, and weekly meetings continue to be held locally. Dr. Tercero reported that in the last few weeks, TSC has met with UTB/TSC staff regarding the development of marketing materials that will be used at upcoming college-night events. Dr. Tercero stressed that open communications continue between TSC, UT System and UTB.

#### 11. Proposed Meeting Dates

Thursday, October 18, 2012

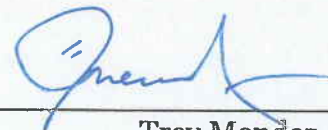
#### Adjournment

The meeting was adjourned by Chairman Rendon at 7:33 p.m.



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Mr. Francisco G. Rendon  
Chairman, Board of Trustees



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Trey Mendez, J. D.  
Secretary, Board of Trustees

**NOTE:** The tape of the Regular Board of Trustees meeting held on September 20, 2012, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Charinel KBSD in cooperation with the Brownsville Independent School District.