

Information about Student Accessibility Resources at Texas Southmost College

Student Accessibility Resources

Counseling and Student Accessibility Resources (CaSAR) provides reasonable accommodations for TSC students with documented disabilities. CaSAR supports the intent and spirit of the Rehabilitation Act and the Americans with Disabilities Act.

Who is a qualified person with a disability?

A person is considered disabled if they have a physical or mental impairment that substantially limits one or more major life activities such as: caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working OR has a record or history of having such an impairment; OR is perceived by others as having such an impairment.

How does a student with a disability assert their rights in college?

The student has the responsibility to disclose the disability; provide supporting professional documentation and request specific accommodations.

How does a student request accommodations at TSC?

- 1) Apply and be accepted to Texas Southmost College. Students with disabilities must go through the standard admissions process.
- 2) Complete the Request for Accommodations Pre - Intake Form.
- 3) Provide documentation of a disability.
- 4) Make an appointment and attend an intake Interview with the Counselor for classroom accommodations.

Who provides accommodations for dual enrollment students?

The High School Partner agrees that in classes for which college credit is awarded by TSC, accommodations will need to meet standards under the ADAAA and Section 504 subpart E and be timely. Accommodations for courses taught at high school campuses will be determined by the district following the above-mentioned standards. The Counseling and Student Accessibility Resources Office will determine accommodations for courses taught at TSC. Students taking courses at the TSC campus must follow policies and procedures set forth by the office to obtain accommodations, including self-disclosing to our office and providing documentation that meets our criteria. Service coordination and costs of required accommodations will be afforded through a collaborative effort (districts will coordinate and pay for accommodations for classes on their campuses and TSC will coordinate and pay for accommodations for classes held at TSC).

What about documentation?

A student is responsible for providing current documentation. Documentation must not be older than three (3) years. The documentation must be on an official letterhead with an address, phone/fax, and name of the evaluator with professional credentials and date of evaluation. ARD's, IEP's, 504's and Transitional Plan's provide helpful information, however, are **not sufficient documentation**. The documentation should address diagnosis, prognosis, functional limitations, and educational recommendations.

How does a student receive ongoing accessibility services?

Students are required to notify a Counselor at the campus the student is going to attend several weeks before the beginning of each semester in order to receive accommodations on a timely basis. Student Accessibility Resources must be requested every semester. **Accommodations are not retroactive.**

What are some common types of accommodations in college?

Classroom Accommodations:

- Adjustable chair, desk, table, stool
- Assistive Listening Devices

- Audio Recorded Lectures
- Braille materials
- Outlines / Copies of PowerPoint Slides
- Volunteer Note-taker / Carbon copy note-taking book
- Preferential Seating
- Sign Language Interpreter
- Scribe
- Textbooks in alternate format (audio, digital, etc.)
- Assignments in alternate formats (paper instead of computer based)
- Large Print
- Ability to type out assignments
- Short 5 minute breaks

Test/Quiz Accommodations:

- Extended time for tests/quizzes (time and a half)
- Distraction reduced environment
- Reader / oral administration
- Scribe
- 4 function calculator
- Talking 4 function calculator
- Formula sheet
- Assistive Technology: JAWS, CLARO, NVDA, Dragon Dictate, Magnifier
- Paper tests
- Large Print
- Scanner Pens

*Under ADA, we do not modify assignment content, test/quiz content, or course curriculum. Extra credit does not fall under ADA. Students should not be graded differently. Under ADA, we do not provide tutoring services, personal services, or personal attendants.